



# Our Lady of the Cross School

1691 Grace Ave Lebanon, PA 17046

[www.ourladyofthecross.org](http://www.ourladyofthecross.org)

717.500.6800

## COLLEGE/UNIVERSITY ABSENCE APPROVAL

This is to be signed by a parent and given to the school office BEFORE the absence.

NAME:

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GRADE:

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## PURPOSE OF ABSENCE

NAME OF COLLEGE:

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DATE:

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TYPE OF VISIT/ADMISSION/TOUR, SPECIAL EVENT (please explain), ETC:

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PARENT'S SIGNATURE:

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ADMINISTRATOR'S SIGNATURE:

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A student is required to return verification of visit within 3 days to the office for the visit to be considered an excused absence. Examples would be: business card, letterhead, invitation to visit, parking pass, etc.)